

**Meeting 9 (20/21)  
Notes & actions of meeting held on  
Friday 4<sup>th</sup> June 2021 (via Zoom)**

**Partnership Members**

Liz Ballard (Chair)	Sheffield & Rotherham Wildlife Trust (LB)
Mick Crofts	Sheffield City Council – Executive Director of Place
Darren Butt	Consultant, Amey (DB)
Joe Coles	The Woodland Trust (JC)
Christine King	Chair, Street Tree Action Groups Steering Group/Street Tree Warden (CK)
Karen Ramsay	Sheffield City Council (KR)
Paul Selby	Street Tree Action Groups/Street Tree Warden (PS)
Sarah Shorley	The Woodland Trust (SS)
Amanda Preston	Sheffield City Council (AJP)

**Apologies**

Richard Eyre	Sheffield City Council (RE)
Laurence Heijbroek	Sheffield City Council – Graduate (LH)
Andrew Greenwood	Amey (AG)
Kieron King	Amey (KK)

		<b>ACTION</b>
<b>1.0</b>	<b>Welcome</b>	
	LB thanked everyone for attending the meeting.	
<b>2.0</b>	<b>Notes of Last Meeting</b>	
	The Partnership agreed that the notes of the meeting on Friday 26 <sup>th</sup> March 2021 were a true record, and all agreed to adopt these. These would be uploaded to the SRWT website.	<b>AJP</b>
<b>3.0</b>	<b>Actions/Updates &amp; Decisions – Friday 26<sup>th</sup> March 2021</b>	
<b>3.1</b>	<b><u>Item 3.1: Street Tree Wardens</u></b>	
	DB confirmed that he was having on-going discussions with Catherine Nuttgens, Community Forestry Manager, Sheffield City Council. Noted.  KR informed the Group that Catherine had recruited to her team and an official announcement will be made in July.	<b>DB</b>

		<b>ACTION</b>
3.2	<u>Connecting Sheffield – Nether Edge to City Centre</u>	
	<p>On behalf of the Group, KR thanked PS for pulling this response together.</p> <p>KR informed all for information at this stage that there will be another scheme – Abbeydale Road Traffic Regulation scheme. It was agreed to invite Marie Birks to the next meeting (or September) to give the Group information on this and for an update on Nether Edge.</p> <p>LB confirmed that when she met SCR Major, Dan Jarvis, on 29<sup>th</sup> March on nature recovery issues she did explore opportunities to exempt parts of the schemes from strict guidelines. She confirmed that City Region were involved in the decision-making process/strategies for delivery for the grant funding.</p>	<b>AJP</b>
3.3	<u>Road verges &amp; wildflower planting</u>	
	In the absence of LH, LB agreed to liaise with Rebekah Newman on the progress of the pilot project in Totley.	<b>LB</b>
3.5	<u>Guidelines for the Management of Sheffield's Street Trees</u>	
	<p>KR confirmed that the Guidelines were available. However, there was some wording to be finalised on the replacement of trees. After a no of meetings and discussions, KR suggested and the Group agreed to leave this part out and a draft be uploaded onto google drive for all to see etc. Cassie Stewart will continue with this after she leaves SCC. LB stated that this was a partnership output and agreed for Cassie to lead for communications. LB suggested and the Group agreed that we have separate press releases for:</p> <ol style="list-style-type: none"> <li>1 –Launch</li> <li>2 - Guidance</li> <li>3 – Community Planting</li> </ol> <p>KR suggested a Communications Plan be developed for the above which could be incorporated into the forward plan. New Service Manager and Cassie Stewart to lead in consultation with the Partnership Group.</p>	
3.5	<u>Core Investment Programme (CIP) trees</u>	
	<p>DB had been commissioned to review all 309 trees in the Core Investment Programme.</p> <p>A spreadsheet had been produced and PS had feedback his comments.</p> <p>A meeting has been arranged for next week to look at options going forward. Site visits will be arranged to resolve any issues.</p> <p>Spreadsheet to be published on website once it was finalised. DB to confirm date when this has been completed.</p>	<b>DB</b>

		<b>ACTION</b>
3.6	<u>Action Plan</u> KR informed the Group that until her replacement starts and for a short period Laurence has agreed to dedicate ½ a day a week to the Street Trees Strategy to update and control the Action Plan.	<b>LH</b>
3.7	<u>PEFC accreditation scheme</u> KR to look into who would be the certification holder for Sheffield (Amey or Sheffield City Council). KR to still action.	<b>KR</b>
3.8	<u>Abbeydale Road Street Trees</u> AJP to contact Helen Johnson to attend a future meeting to talk about the above.	<b>AJP</b>
3.9	<u>National Graduate Development Programme – Research Project</u> SS informed the Group that she was meeting with LH next week and will report back to the group on findings etc.	<b>SS</b>
<b>4.0</b>	<b><u>Updates/feedback from Launch Meeting – 23<sup>rd</sup> April</u></b>	
	KR updated all on the above.  MC asked what the Group wanted this to happen?  KR stated that the Group need an official agreement/photoshoot with Kate/Members involved. Details had been sent to Kate.  MC agreed to liaise with Kate on this and update the Group accordingly.	<b>MC</b>
<b>5.0</b>	<b><u>Community funded tree planting scheme (including PR &amp; Launch)</u></b>	
	PS updated the Group on the planting scheme on Abbeydale Road. There remains a licensing issue blocking the scheme going ahead. MC asked what the licensing issue was?  DB replied that we need to decide or have a clear indication on who will be responsible for the trees in the first 1-3 years. Amey/Sheffield City Council or the Community.  MC agreed to meet with Richard Bulloss, on this and to let Darren and Paul know the outcome. In the meantime, KR to send MC the information on this.  PS thanked MC for taking this forward.  KR agreed to feedback this update back to Abbeydale Tree Group.	<b>MC</b> <b>KR</b>  <b>KR</b>
<b>6.0</b>	<b><u>Sheffield Street Tree Strategy – Action Plan</u></b>	
	The Partnership Group members were asked to update their actions intime for this meeting.	

		<b>ACTION</b>
	<p>KR informed all that this role will be a key part of the Service Manager role when they start in September.</p> <p>KR/LB ran through and updated the action plan as agreed at the meeting</p>	
<b>6.2</b>	<p><u>Discussion about Kretzschmaria Deusta</u> PS reported that a no of Street trees had been tested and found to have fungus on them and asked for the group decision on how to take this forward/next step.</p> <p>DB agreed to obtain data from across the city on diseased trees. LB suggested that we need to hold a briefing on diseased trees so that we have a shared understanding of this.</p> <p>The Partnership Group agreed that Tree Health be discussed at the next meeting with a view of a wider discussion in September.</p>	<b>AJP</b>
<b>6.3</b>	<p><u>I-Tree Year 2 – line 127 in the plan</u> DB confirmed that he was putting data together for CK and this would be ready for the next meeting.</p> <p>This be added to the forward plan for September meeting</p>	<b>LH</b>
<b>7.0</b>	<p><u>Tree Mapping Options</u> DB reported that the options for Tree Mapping are:</p> <ul style="list-style-type: none"> <li>• Amey use – Confirm</li> <li>• Sheffield City Council - Citizen Space</li> <li>• Andy Greenwood (Amey) -Tree map</li> <li>• Tree Plotter</li> </ul> <p>CK confirmed that she uses AG maps – but these needs updating. DB agreed to speak to AG on this.</p>	<b>DB</b>
<b>8.0</b>	<u><b>Any other business</b></u>	
<b>8.1</b>	<p><u>CIP</u> Discussed in the meeting.</p>	
<b>8.2</b>	<p><u>Process for Consulting on 3<sup>rd</sup> Party damage trees</u> PS informed the Group that the above test had now gone live and will update further at the next meeting.</p>	<b>PS</b>
<b>8.3</b>	<p><u>Karen Ramsay</u> On behalf of the Partnership Group, LB thanked KR for all her hard work and contribution to the Group and she will be sadly missed.</p>	

		<b>ACTION</b>
<b>9.0</b>	<b>Future Meetings</b>	
	<p><i>Friday 9<sup>th</sup> July, 9.15 – 1.15 p.m.</i></p> <ul style="list-style-type: none"> <li>• Stocktake/Review of Group Membership, meetings etc</li> <li>• Membership – New members/engage with wider Partners</li> <li>• Tree Health -update (Plan for a bigger discussion in September)</li> <li>• I-Tree Year 2 – line 127 in the plan</li> </ul> <p><i>Friday 24<sup>th</sup> September, 9.15 a.m.-1.15 p.m.</i></p> <ul style="list-style-type: none"> <li>• Update on analysis of data/Annual Report – CK</li> <li>• Discussion about species selection for new plantings in winter 21/22 – (DB to share list with all before the meeting)</li> <li>• Tree Health -update (Plan for a bigger discussion in September)</li> </ul> <p><i>Items for future meetings</i></p> <ul style="list-style-type: none"> <li>• Cllr Paul Wood, Exec Adviser for Housing, Roads and Waste Management</li> <li>• Tree Wardens</li> </ul>	