

**Meeting 10 (20/21)
Notes & actions of meeting held on
Friday 9th July 2021 (via Zoom)**

Partnership Members

Liz Ballard (Chair)	Sheffield & Rotherham Wildlife Trust (LB)
Richard Eyre	Sheffield City Council – Interim Director of Operational Services
Darren Butt	Consultant, Amey (DB)
Christine King	Chair, Street Tree Action Groups Steering Group/Street Tree Warden (CK)
Paul Selby	Street Tree Action Groups/Street Tree Warden (PS)
Sarah Shorley	The Woodland Trust (SS)
Andrew Greenwood	Amey (AG)
Kieron King	Amey (KK)
Amanda Preston	Sheffield City Council (AJP)

Apologies

Mick Crofts	Interim Executive Director of Place, Sheffield City Council (MC)
Laurence Heijbroek	Sheffield City Council (LH)

		ACTION
1.0	Welcome	
	LB thanked everyone for attending the meeting.	
2.0	Notes of Last Meeting	
	The Partnership agreed that the notes of the meeting on Friday 4 th June 2021 were a true record, and all agreed to adopt these. These would be uploaded to the SRWT website.	AJP
3.0	Actions/Updates & Decisions – Friday 4th June 2021	
3.1	<u>Connecting Sheffield – Nether Edge to City Centre</u>	
	AJP reported that Marie Birks is on annual leave but will be available in September for an update. AJP to invite to meeting of 23 rd September	AJP
3.2	<u>Guidelines for the Management of Sheffield’s Street Trees</u>	
	KR has previously reported that the Guidelines were available and that the New Service Improvement person with Cassie Stewart will lead on this in consultation with the Partnership Group. RE to liaise with Cassie on an update for the next meeting.	RE

		ACTION
3.3	<u>Core Investment Programme (CIP) trees</u>	
	<p>DB informed the Group that meetings had been held with PS, CK and Gillian Charters to discuss the review of all 309 trees in the Core Investment Programme.</p> <p>The report will be published by end of July. However, te report needs to be signed off at SCC. RE to chase.</p>	RE
3.4	<u>PEFC accreditation scheme</u>	
	<p>CK suggested that Alun Watkins be invited to the September meeting for an update.</p>	AJP
3.5	<u>Tree Wardens</u>	
	<p>AG informed the Group that Helen will be leaving Amey and discussions are on-going with options for the future. Street Wardens could work more directly with LAC's. PS thought this might not be a good idea, Helen has worked up a good relationship and she is someone who the Street Wardens go to as a point of call. CK thought it would be good to work with LAC's but do need a single co-ordinator. Information be noted and KK agreed to report back on Amey approach at next meeting.</p>	KK
3.6	<u>Additional Street Tree Planting process</u>	
	<p>DB informed the Group that he had sent the costings to Sheffield City Council to make a decision. PS pointed out that the Council urgently needed to make the decision before the end of July, otherwise we'd miss the opportunity to plant additional street trees for a second consecutive winter. RE to chase up.</p>	RE
3.7	<u>National Graduate Development Programme – Research Project</u>	
	<p>SS informed the Group that the report was very positive and a good presentation from Laurence.</p>	
3.8	<u>Community Funded Tree Planting Scheme</u>	
	<p>It was reported that the Tree planting scheme needed to be signed off in the next 21 days. – RE to chase up.</p>	RE
3.9	<u>Tree Mapping Options</u>	
	<p>AJP to set up meeting with RE/AG/CK/Gillian Charters and Richard Bulloss to look at options going forward. PS re-emphasised the point he had made at the previous two meetings that there needed to be a fully thought through strategic decision on this topic, to ensure there wasn't a profusion of different maps.</p>	AJP
3.10	<u>Schedule item 4/appendix 5</u>	
	<p>The group agreed that D Wain be invited to the September 23rd meeting for discussion on the above</p>	AJP

		ACTION
4.0	<u>Launch of Final Strategy and CIP update</u>	
4.1	<u>Launch</u> LB agreed to get Lynn Campbell to sort a date in July/August for the above via doodle poll.	LB
4.2	<u>CIP update</u> – discussed under Notes of last meeting	
5.0	<u>Data Species Selection presentation</u>	
	<p>PS updated the Group as follows:</p> <p>The Groups Concerns and views were discussed. LB informed the Group that there is a Native Tree issue and the Woodland Trust had done some work on this which is out for informal consultation. LB also informed the Group that there is a list of 50 species produced by the Woodland Trust and suggested that this be shared with Amey.</p> <p>Actions</p> <ul style="list-style-type: none"> • AG to discuss and agree the approach to species selection with the Amey Tree Team, involving DB, CK as required • AG to include some late changes to this year's species order to swap out some of the Rosacea species for other species • Amey to share ATMP data with the partnership to help inform decision making 	<p>SS</p> <p>AG</p> <p>AG</p> <p>AG</p>
6.0	<u>Sheffield Street Tree Health</u>	
	<p>The Partnership Group discussed the overview of issues in relation to the action plan.</p> <p>AG shared his expertise in relation to Kretzschmaria and highlighted some useful research he was aware of and would circulate.</p> <p>The group was in agreement that there had been an increase in Diseased trees in the City. A separate group has been set up to look into these which both CK & PS attends. The group could feed back into this group on a regular basis.</p>	<p>AG</p> <p>CK & PS</p>
6.0	<u>Tree Wardens Update</u>	
	<p>See earlier</p> <p>KK informed the Partnership Group that he would get an update from Helen in time for the next meeting.</p>	

		ACTION
	<p>PS stated that there was a WhatsApp group set up for Tree Wardens which is proving very useful.</p> <p>As a long term goal it was suggested that the Tree Wardens get involved with Parks and Countryside.</p> <p>Next meeting - KK to obtain an update from Helen and to discuss how the Partnership Group can support the Tree Wardens</p>	KK
7.0	<p><u>Future Ways of Working</u> LB asked the Partnership Group for suggestions on the future of this group.</p> <p>Actions After a useful discussion, the Partnership Group agreed the following:</p> <ol style="list-style-type: none"> 1. That the meetings should be more frequent, 2. Held monthly and themed 3. Continue with the 1/quarterly meetings and add in additional ones 4. Action Plan review – LB to e-mail Laurence on this <p>LB also informed the Partnership Group that she felt that it was the right time to step down as Chair after the meeting in December. The Trust would still attend the Partnership, but it would not be LB. She asked for any volunteers or suggestions for the next meeting, or to email her direct, as to who could take on the role in 2022.</p>	<p>AJP LB</p> <p>ALL</p>
8.0	<p><u>Action Plan Check</u> The Partnership Group Members ran through the Action Plan and updated at the meeting.</p>	
9.0	<p><u>Any other business</u></p>	
9.1	<p><u>Project by Nicola Dempsey</u> CK agreed to share this when its available.</p>	CK
10.0	<p><u>Future Meeting</u></p> <p><i>Friday 3rd September – 10.00 – 11.00 a.m.</i></p> <ul style="list-style-type: none"> • Tree Wardens – update <p><i>Friday 24th September, 9.15 a.m.-1.15 p.m.</i></p> <ul style="list-style-type: none"> • Update on analysis of data/Annual Report – CK • Discussion about species selection for new plantings in winter 21/22 – (DB to share list with all before the meeting) • Tree Health -update (Plan for a bigger discussion in September) <p><i>Items for future meetings</i></p> <ul style="list-style-type: none"> • Cllr Paul Wood, Exec Adviser for Housing, Roads and Waste Management 	