



**Action notes of meeting held on
Friday 10th March 2023 (Microsoft Teams)**

Attendees

Nathan Edwards	Chair of SSTP (NE)
Christine King	Street Tree Action Groups/Street Tree Warden (CK)
Paul Selby	Street Tree Action Groups/Street Tree Warden (PS)
Richard Eyre	Sheffield City Council (RE)
Nikki Rees	Sheffield City Council (NRe)
Gillian Charters	Sheffield City Council (GC)
Nicky Rivers	Sheffield & Rotherham Wildlife Trust (NRi)
Sarah Shorley	The Woodland Trust (SS)

Item 2 only

Kate Josephs	Sheffield City Council (KJ)
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Notes

Amanda Preston	Sheffield City Council (AJP)
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Apologies

David Wain	Sheffield City Council (DW)
Kieron King	Amey (KK)
Carl Ellison	Amey (CE)

		ACTION WHOM
1.0	<u>Welcome, introductions & apologies</u>	
	NE thanked all for attending the meeting. It was noted that David, Carl and Kieron had all sent last minute apologies due to the need for them to prioritise the response to the severe weather event.	
2.0	<u>Sheffield Street Tree Inquiry Report</u>	
	Kate Josephs, Chief Executive of Sheffield City Council attended the meeting to discuss and consider the implications of the Sheffield Street Tree Inquiry report. KJ offered an apology in light of the findings of the Street Tree Inquiry report. She said that she was still finding things in the report that need to be	

		ACTION WHOM
	<p>reflected upon, and said that she wanted to do this in the spirit of partnership, not as a knee jerk reaction. KJ stated that she sees the Partnership as really important and wished to see the Partnership as a key vehicle where forward steps are taken. KJ offered her personal commitment to see through all the recommendations in the report. She said that she would be genuinely grateful for the Partnership's reflections/insight into the right way to implement the recommendations. KJ said that she would ensure that there is dedicated resource to work directly with her to implement the recommendations.</p> <p>She then invited Partnership members to share any reflections with her. Partnership members offered their comments in response.</p> <p>KJ was thanked for her apology and for attending the meeting and she then left the meeting.</p> <p>The Partnership discussed their response to the inquiry report and agreed the wording of a public statement would be released to the media from Nathan, on behalf of the Partnership, via Sheffield Rotherham Wildlife Trust.</p> <p>The statement would first be shared with Amey, as one of the members of the Partnership, noting that no Amey reps were in attendance at the meeting.</p>	<p>NE/NRi</p> <p>NE</p>
3.0	<u>Notes of last meetings</u>	
	<p>The notes of the meetings held on 10th and 20th February 2023 were agreed as a true record.</p> <p>NRe would send these for uploading to the website.</p>	NRe
4.0	<u>Updates from last meetings</u>	
	<p>Regarding the Urban Tree Challenge Fund/subsidising community tree planting, it was noted that:</p> <ul style="list-style-type: none"> ● the letter to the Mayor of South Yorkshire seeking funding was in progress; ● SS was making enquiries to see if there was any funding available through the Woodland Trust; ● PS had made contact with the Forestry Commission and had made progress - he would be sharing information shortly with the Partnership via the comms spreadsheet; and ● NRe had discussed this with Leonie Kapadia (LK) at Sheffield City Council. There is a possibility of making a block bid for funding. A further meeting with LK/SS/NRe and Matt North would be arranged to ensure joint up working. 	<p>DW/NE</p> <p>SS</p> <p>PS</p> <p>NRe</p>

		ACTION WHOM
	<i>Post meeting note regarding the barriers at Aldfield Way: temporary tarmac had been laid and the barriers removed to facilitate disabled access to the house behind. Thanks to David Wain for responding very quickly to an urgent appeal.</i>	
5.0	<u>Forward Look</u>	
	<p>The purpose of this item was to update the Partnership on any significant activities taking place between now and the next meeting.</p> <p>The following items were brought to the Partnership's attention:</p> <ul style="list-style-type: none"> ● Website deadlines were upcoming, including content to be drafted by 28th March; ● The next scheduled meeting of Partnership would be the away day on Friday 21st April – NE and NRe would be in touch nearer the time with further details; ● NRe would keep the Partnership informed about the Council's response to the Sheffield Street Tree Inquiry Report; ● Paul would share info via the comms spreadsheet regarding his bid to the Urban Tree Challenge Fund. 	
6.0	<u>Short Updates</u>	
6.1	<p><u>Dunkeld Road engagement/consultation</u></p> <p>In the absence of DW, GC updated that consultation responses had been strongly in favour of option 1c. The face-to-face engagement session had gone well.</p> <p>The intention was to start the tree work next month and inform residents of the programme for the road and pavements.</p>	
7.0	<u>Third Party Trees</u>	
	<p>A report had been shared relating to a subsidence claim in S9.</p> <p>GC asked the Partnership for their comments.</p> <p>PS stated that he didn't understand how the repairs would be cheaper to do with the tree removed rather than with the tree in situ. He said that he would like that to be explained but other than that the standard of report was clear and logical.</p> <p>It was noted that the costs were referred to in para 4.13 of the report. The information requested is the costs of the repairs with the tree removed and the costs with the tree retained.</p>	

		ACTION WHOM
	<p>GC responded that the reason that the repairs would be more expensive with the tree in situ was that they would have to underpin if the tree is retained.</p> <p>The request was for this to be explained within the report – what it is and why it's needed.</p> <p>NE said that he thought that the report was clear, logical, structured and well narrated. NE asked if the recommendation in the report could be agreed.</p> <p>PS said he did not want to agree this until the extra information requested is provided.</p> <p>It was agreed to move forward with this via the comms spreadsheet. It was noted that the Partnership now has a good process going forward for the future relating to subsidence claims, subject to small tweaks.</p> <p>GC said that she would ask DW to speak to Ian regarding the additional level of detail required in the report.</p> <p><i>Post meeting note: this issue was discussed further at a subsequent meeting on 24 March and at the SSTP Away Day on 21 April, so this action has been superseded.</i></p>	GC
8.0	<p><u>Trees for Streets (TfS)</u></p> <p>Following a short discussion it was agreed that the full launch of the TfS website would be postponed to May. This would link in with the Tree Fayre.</p> <p>GC agreed to share the link to website, as the website would be made live ahead of the full launch, and this could be reviewed by all.</p> <p>NRe confirmed that a draft press release for the Trees for Streets launch had been circulated by Cassie Stuart, via the comms spreadsheet. All to review.</p>	GC/All All
9.0	<p><u>Street Tree Wardens</u></p> <p>A conversation took place about the Street Tree Warden scheme. Reservations were expressed about recruiting in May due to readiness to accept additional volunteers.</p> <p>It was suggested that to contribute to their actions to support the efficiency of the Street Tree Partnership Strategy, Amey should recruit another tree inspector to support this work.</p> <p>SS was keen for the Partnership to bring learning from elsewhere in the country to support this work.</p>	

		ACTION WHOM
	<p>It was agreed that a working group would be set up to take discussions forward. NRi, SS and PS all wished to take part. The group would be led by CK and CE.</p> <p><i>Post meeting note: this issue was superseded by discussions at the SSTP Away Day.</i></p>	CK/CE
10.0	<u>Any Other Business</u>	
11.1	<p>GC announced that she would be leaving SCC at the end of May 2023, to undertake a position at Barnsley Council. Plans were in place to appoint an interim into Gill's post so that there is time for a handover before Gill departs.</p> <p>On behalf of the Partnership Group, NE thanked GC for all her hard work and contributions to this group and wished her well for the future.</p>	
11.2	<p>CK raised an issue regarding works on Mildon Road and Western Road. She asked to be informed about works in the future, particularly on CIP roads. GC agreed to look into this.</p>	GC
11.3	<p>NRe asked all to let herself and/or NE know if there were any items that they wished to be raised on the agenda for the away day.</p>	All