



**Action notes of meeting held on
Tuesday 30th July 2024**

Attendees	
Nik Baker	SSTP Partnership Manager
Rebecca Boyd	Sheffield City Council (RB)
Mike Brearly	Sheffield City Council (MB)
Claire Duffield	Sheffield City Council (CD)
Nicola Dempsey	University of Sheffield (ND)
Nathan Edwards	Chair of SSTP (NE)
Carl Ellison	Amey (CE)
Emily Hall	Sheffield City Council (EH)
Peter Hancock	Sheffield City Council (PH)
Christine King	Street Tree Action Groups/Street Tree Warden (CK)
Nicky Rivers	Sheffield City Council (NR)
Paul Selby	Community Planting (PS)
Sarah Shorley	Street Tree Warden (SS)
Lisa Welton	SCC (LW)
David Wain	Sheffield City Council (DW)
Ian Woodhouse	Sheffield City Council (IW)
Apologies	
Liz Ballard	SRWT (LB)
Dean Fearnon	Sheffield City Council

		ACTION WHOM
1.0	<u>Welcome and apologies</u>	
	NE welcomed and thanked all for attending the meeting; reminded partners to send apologies if unable to attend in future.	
2.0	Sign off of previous notes and update on actions, as appropriate	
	Notes from 25th June - comments offered: 3. - feedback to be given to Matt North 5.4 - tree tagging: DW to circulate list 5.6 - NE reported that a meeting had now taken place between himself and Ian Rotherham from Sheffield Ecology Group - Jim Clark was unable to attend. It is still unclear what relationship they would like to have with SSTOP, but there may be a role for them to feed into the palette / update of strategy. Comms Protocol - LW and CK to discuss and feedback on managing street tree comms to better reflect SSTOP focus.	NE/NB DW LW/CK
3.0	Forward look <i>To update the Partnership on any significant activities taking place between now and the next Partnership meeting, that it would be helpful for partners to be aware of.</i>	
	No one present bought anything forward.	
4.0	Presentation from SCC Housing on management of trees on housing land.	
	Postponed.	
5.0	TCF Darnall/Attercliffe Proposals presentation Mike Brearley, Emily Hull SCC and Ian Woodhouse	
	Aim of the project is to transform sustainable access between Darnall, Attercliffe and the city centre by active travel modes and public transport. Proposal includes removal of 12 semi-mature Dawn Redwoods along Attercliffe road (to make way for construction of a new cycle path and required retaining wall), and replacement by 37 mixed spp trees.	

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	<p>Timescales that are currently being worked to include the submission of a full business case to SYMCA in mid-September 2024.</p> <p>However, design scheme showed the 12 Dawn Redwoods being replaced by 12 Austrian pines, and this raised a discussion about ways that diversity could be increased. Opportunities for larger canopied spp were discussed, but overhead cables and the District Heating Network in the area made this unfeasible.</p> <p>DW - Requested a simplified planting plan to be circulated to the Partnership so that some suggestions could be made for spp choice to give greater resilience and spp diversity.</p> <p>Action: NE, NB, RB to formulate a formal response from the Partnership before beginning of September 2024 - taking all points discussed into consideration.</p> <p>During the discussion following the presentation, the partnership agreed that it would be useful in future to have prior sight of plans - to aid in the discussion by giving proper time for consideration - and to get a clear 'ask' from the group presenting. I.e. in this case, MB didn't make a clear request for SSTP sign-off on plans, but their times-scale (shown in one of the slides), gave November 2024 as their time-frame from getting sign-off from the Partnership.</p>	NE, NB, RB
	<p>CK raised the large housing scheme planned in Attercliffe, where new streets will be created due to the size of the development.</p> <p>DW discussed the CITU scheme and it's Carbon-neutral plan and car-free streets design. DW offered to invite the developer to an SSTP meeting - to hear from them in terms of best-practice and future collaboration. They already have a completed scheme in Little Kelham, which NE said was disappointing in terms of the tree-scape - so it could present a future opportunity.</p>	DW
6.0	Short updates	
6.1	<p>Partnership Membership</p> <p>a) Sheffield Hallam University have agreed the terms of the Partnership, and Douglas Fraser is planning to join the group as their</p>	

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	<p>representative in the autumn.</p> <p>b) Rich Ward will join the partnership from STAG in the autumn.</p> <p>c) NE discussed consideration of a new partner that would bring an outside 'engagement' and independent voice to the Partnership. No organisation has yet been identified, but this should be explored further.</p> <p>NE suggested, that going forward, the Partnership could benefit from a Deputy Chair, possibly another independent voice.</p> <p>Glenn Gorner's contribution to the group was discussed (from Leeds MC), and how he had brought a new perspective as well as peer challenge, and how that had had a positive impact on the Partnership.</p> <p>All present were in general agreement that this was a good idea, but a suitable candidate would need to be discussed further.</p> <p>NE thanked Paul, on behalf of the Partnership, for all his tireless hard work over several years.</p>	ALL
6.2	CIP	
	<p>There was a previous action to arrange a meeting between SCC, Amey and NE, addressing Amber and Red streets - this has now happened.</p> <p>Amey undertook to compile and provide a high level decision process document for the Partnership so that the decision-making process could be understood better.</p> <p>A start of Sept/autumn is now being looked at for low-complexity streets - although wider discussion outside of the Partnership is embargoed until after SCC has contacted residents w/c 05.08.2024.</p> <p>DW shared a summary of the residents survey. NE gave feedback about the need for clear language helping to give residents a clear understanding of the situation.</p> <p>CK asked for the empirical data if GDPR issues can be resolved, although DW discussed how difficult this might be.</p> <p>NE requested of SCC that in future the Partnership could give support</p>	DW

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	<p>earlier in the process of designing communications with residents, as this was what we were here for.</p> <p>NE suggested that going forward, consultations could be worded in a way that would allow data to be shared with the Partnership, of which the Council is a member.</p>	DW
6.3	<p>Third Party Trees</p> <p>DW has been talking with Barnes and Associates, who will be independently investigating the 3 claims, and making a presentation to the Partnership before going out to consultation.</p>	DW
6.4	<p>LBAP</p> <p>Following the first meeting of the new task and finish working group - comments on the latest draft are needed by the end of the week to give Tom R time to assess them and produce the next draft.</p>	ALL
6.5	<p>Town Hall Plaque</p> <p>Camilla Allen is Co-Chairing the group, and the hope is to be able to arrive at a design brief for circulation to the Arts community.</p> <p>CK is also a member of the working group.</p>	
6.6	<p>Street Tree Palette</p> <p>Two workshops have now been held, and NE ND & CA now have various actions that arose from the workshops to work through, as well as wider discussions within the academic community.</p> <p>Going forward, NE discussed a need to arrange a meeting with Trees for Cities - to see how the work that they do along with the platform Trees for Streets, and the Street tree Palette as a tool can work together. But stressed that the decision-making process is still taking place.</p>	NE
6.7	<p>SURE Project</p> <p>Student consultation took place at Crystal Peaks, undertaken by Grace Smith. She is currently producing a report and poster, which will be presented to the group when completed.</p>	ND

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6.8	<p>Tree Watering App - GDPR</p> <p>Now being considered by SCC GDPR team and accessibility is being looked at. The App is still in development, but there is a plan to trial it with Street Wardens soon.</p> <p>NRi had supplied some comments around a way to track who is watering, how often and how much, to monitor if this is being done with sufficient volume and often enough. Lizzie being receptive.</p> <p>SS asked for information to be included around 'grey water' and potential harm this may cause.</p> <p>CK raised concerns over Councils approach to GDPR in relation to the App. DW and LW to follow up.</p>	DW / LW
6.9	<p>iTree Eco</p> <p>It's been 5 years since the last survey, and it would be the ideal time to refresh if the strategy is being reviewed next year - to give a new base-line to work from.</p> <p>CK now has 2024 data, courtesy of Carl. And Carl has pledged to pay c2k and some staff costs for Treeconomics, DW discussed whether Richard Eyre would be able to cover the rest from existing budgets, but an up-to-date cost would be useful at this point.</p> <p>NE & ND to discuss further whether SU colleagues would be able to contribute in return for the use of the data. NRi raised issues around ownership of data to ensure that all contributing organisations had equal access. Clarity around this issue needs to be established going forward.</p>	CK, DW ND / NE
	<p>AOB - NE/ALL</p> <p>DW raised the issue around Meadowhead Roundabout - where one pine tree needs to be removed due to interference with the functionality of a camera. Replanting is to take place on the island in a current cluster at the eastern end.</p> <p>Agreement was that the Partnership would like to be updated asap around other developments that might affect the island, and also would like to be</p>	

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	consulted on species. Additionally SSTP asked for a 2:1 replacement.	
	<u>Close of Meeting</u>	
	Date of next meeting 20th August 1.00-3.00 p.m. Post meeting note - the 20th August meeting was postponed due to Chair availability, and rescheduled for 17th September.	

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