



Sheffield Street Tree Partnership

Action notes of meeting held on Tuesday 21st January 2025

Town Hall

Attendees	
Nathan Edwards	Chair of SSTP (NE)
Nik Baker	SSTP partnership Manager (NBak)
Rebecca Boyd	Sheffield City Council (RB)
Amanda Preston	Sheffield City Council (AJP)
Mohamed Edroos	Sheffield City Council (ME)
David Wain	Sheffield City Council (DW)
Nicky Rivers	Sheffield City Council (NR)
Lisa Welton	Sheffield City Council (LW)
Carl Ellison	Amey (CE)
Nicola Dempsey	University of Sheffield (ND)
Camilla Allen	University of Sheffield (CA)
Christine King	Street Tree Action Groups/Street Tree Warden (CK)
Sarah Shorley	Street Tree Warden (SS)
Colleen Eccles	Sheffield and Rotherham Wildlife Trust (CE)
Richard Ward	Sheffield Action Group (RW)
Additional Attendees	
	None
Apologies	
Richard Eyre	Sheffield City Council (RE)
Kieron King	Amey (KK)
Mark Lightowler	Amey (ML)

		ACTION WHOM
1.0	<u>Welcome and apologies</u>	
	<p>NE welcomed all to the first meeting of 2025 and thanked all for attending the meeting.</p> <p>NE informed all that he had tried to contact Kieron King without any success. CE confirmed that KK will be coming back to this Partnership Group, he hasn't left Amey, however Mark Lightwater has stepped up to stand in for KK whilst he's off due to health. On behalf of the Partnership Group, NE asked that good wishes be passed on to KK</p>	CE
2.0	<u>Notes of last meeting and updates</u>	
2.1	<p><u>Cricket Inn Road – Tree removal and replacement</u></p> <p>CE informed all that this was progressing. However, the locations of replanting trees need to be agreed. NE asked if there was an issue with the costings? DW replied that previously Parks and Countryside had charged their full rate for planting and there is a difference with costings for planting on the highways. To offset this, replacement trees will be planted into the grass verge.</p> <p>Agreed for DW to provide the suggested locations and add these on google drive. All to comment by end of next week.</p>	DW/ALL
2.2	<p><u>Urban Tree Fayre</u></p> <p>RE Asked RB to liaise with Business Sheffield on opportunities around constitution and Partnership advice. In the absence of RE, RB agreed to chase up.</p>	RB
2.3	<p><u>Strategic Planting Palette</u></p> <p>Agreed to hold a separate discussion at the next meeting. Information is already on the google drive for all to comment on before the next meeting.</p> <p>NE to discuss separately with some colleagues at Arts Tower.</p>	ND NE
2.4	<p><u>Paul's resignation</u></p> <p>NE reminded all if there were any issues/comments to talk to him directly.</p>	
2.5	<p><u>EON – Blackburn Meadows District Heating Network</u></p> <p>A meeting was scheduled yesterday but due to a mix up nothing was discussed and colleagues present agreed to reschedule.</p>	NBak

		ACTION WHOM
2.6	<p>NRiv asked if they were still coming to a future meeting to talk to the Partnership Group to get an understanding of their plans? NB replied yes. NE suggested the February meeting.</p> <p><u>Kenwood Road Verges</u> ME agreed to set a meeting up with CK and S Potts on this. The meeting is to be arranged. CK stated that they needed to understand the designs and support highways before talking to residents. Lots of issues were raised and feelings were clear that some residents felt very unhappy. Issues and frustrations noted.</p> <p>If anyone else wants to be involved in the meeting then let ME know.</p> <p>Notes approved and updated noted.</p>	<p>NBak</p> <p>ALL</p>
3.0	<u>Annual Report – update</u>	
	<p>NBak thanked all for the comments received to date.</p> <p>Actions</p> <ul style="list-style-type: none"> ● Photos – need more. CE/CK agreed to send some ● Watering App ● Outcome 2 – OK ● Outcome 3.3 – LBAP ● Outcome 6 – When did Sheffield University join the Partnership Group? – NE ● How do we deal with issues raised that haven't been dealt with? <p>RB asked the Partnership Group for their views on delaying the annual report for this year as it should have been done back in November 24 and it feels we are rushing this through this year. There was a suggestion put forward for a highlight report that could be added to the website.</p> <p>CE agreed and for this year put live details on the website and get it right for next year. Need a consistent date each year. We should have started this earlier in the year.</p> <p>NE the delay is no-one's fault as we have had to deal with more pressing issues in 2024. The strategy may replace the Annual Report next year.</p> <p>NRiv – Risk of just a highlight report the Partnership Group could get criticised. Need to do the Annual Report now and look at the website for</p>	<p>CE/CK</p> <p>NE</p>

		ACTION WHOM
	<p>next year. There is already much criticism around the work of the Partnership.</p> <p>NBak asked the Partnership Group for views on reporting actions not achieved?</p> <p>NE – we need to be honest, open and transparent and say what action has been taken. Focused has been disproportionately on CIP.</p> <p>CE – agreed with above and stated that we need to also say that action not achieved because of...X.... But remains an aspiration for the coming year.</p> <p>NRiv volunteered to proofread the document.</p> <p>NE thanked all for the information.</p>	
4.0	<u>iTree Eco funding finalisation</u>	
	<p>CE updated all that himself and CK had met with John and further meetings will be held. However, he asked for an agreement to formalise the proportion of each Partner's contribution towards payment. Previously, SCC and Amey had agreed 1/3 of the fee and University of Sheffield had agreed a contribution of £2,000.00. However, since that quote the amounts had increased.</p> <p>NE confirmed the £2k contribution from University of Sheffield and suggested that there may be room for some more.</p> <p>It was agreed that Amey will pay the full fee and the contributions from SCC and UoS will be sorted out afterwards. Final amounts to be agreed between SCC/Amey and University of Sheffield and updated at the next meeting.</p>	<p>NE</p> <p>CE</p>
5.0	<u>Darnall Project</u>	
	<p>NE thanked both SS and CE for arranging the Street Tree Wardens walk around. It was good to participate.</p> <p>CE ran through the results of the survey event.</p> <p>It was found that out of the 31 potential locations surveyed, 26 were found to be suitable with scope for a few additional ones not identified in</p>	

		ACTION WHOM
	<p>the desk-top survey. Most of the locations found to be unsuitable during the ground-truthing survey were due to BT cables over-head.</p> <p>Happy to continue to do these on a regular basis, working with Inspectors and becoming a rolling programme to identify other locations.</p> <p>Agreed there are possibly 200 locations in Darnall and agreed to look at these by March 2025.</p> <p>Could liaise with LACs and speak at LAC meetings, engagement and see what funding is available.</p> <p>Communications – Could SCC do some communications around the project. LW replied yes there are bulletins that can target audience groups. NRiv – Raised the need for joined up communications.</p> <p>SRWT is also working in Darnall and there are opportunities to collaborate.</p> <p>D Fraser agreed to check if he can obtain any further information.</p> <p>Potential EON Funding – NE and RE to discuss raising some capital.</p> <p>It’s an exciting project with positive outcomes.</p> <p>NRiv suggested, and it was agreed, that a news article be written and added to the SSTP website.</p> <p>ND – suggested possibility of additional student projects.</p>	<p>CE</p> <p>DF</p> <p>NE/RB/NB</p> <p>NB</p> <p>ND</p>
6.0	<u>Reflections on upcoming Strategy refresh</u>	
	<p>NE asked the Partnership for their thoughts on refreshing the Strategy.</p> <p>As previously agreed, the time is now right to refresh the strategy, and NE suggested looking at outcomes one by one. Given how much has already been achieved and the experience we’ve gained, we have an opportunity to review the Outcomes and actions and make sure that they’re delivering the improvements as intended. We need to understand what we feel, what we want to change and what might need to be added.</p> <p>Outcome 1 – what stands out from this one?</p>	

		ACTION WHOM
	<ul style="list-style-type: none"> ● Suggestions etc <ul style="list-style-type: none"> ○ Add in Environmental Act/New legislation ○ Pallett needs to feed into planning document ○ Biodiversity – needs to be more prominent with its own outcome or included in outcome 1? ○ Need to make wording more ambitious ○ Actions need to be discrete and reportable ○ Further meetings needed to discuss outcomes separately ○ Need a balance between aspirations and practicalities of delivery ○ Focus on how, who and what could be delivered - mechanisms for delivery ○ Need to link with other strategies - especially the upcoming SCC's Supplementary Planning Document ○ Identify any additional resources <p>Agreed and noted to review the strategy.</p> <p>Agreed to notify the Waste and Street Scene councillors that the Partnership are reviewing the Strategy at a knowledge briefing. RB to sort.</p> <p>NE agreed to add the outcomes on the google drive for all to comment on before review meetings are arranged.</p> <p>NE & NB will process all comments</p> <p>NE to meet with CE to discuss Amey's comments</p> <p>This is a great opportunity to ensure the strategy is deliverable.</p>	<p>RE/RB</p> <p>NE</p> <p>NE/NBak</p> <p>NE</p>
7.0	<u>General updates</u>	
7.1	<p><u>CIP Progress and working group</u></p> <p>ME updated all as follows on the progress of the working group:</p> <ul style="list-style-type: none"> ● Weekly programme updates are circulated to all and will continue ● 2 streets completed ● 1 progressing ● Kenwood Road – progressing ● Options Report <ul style="list-style-type: none"> ○ Consultant has been appointed and lots of data/information being sent to them ○ Design brief was shared before Christmas but no comments 	

		ACTION WHOM
	<p>have been received. Any comments by end of week</p> <ul style="list-style-type: none"> o Consult options before meeting take place o Working group to be set up comprising of <ul style="list-style-type: none"> ▪ Chair ▪ Independent Civil Engineer ▪ Independent Arboriculturist ▪ Members from Partnership Group Suggest x2 including CK) ▪ Officers x2 (suggest ME&DW) ▪ Public Representatives (Suggest Netherhead Cllrs and Paul Selby) ▪ On behalf of Amey, CE asked to be included ▪ 1st Meeting to be held in February. o If anyone else wants to be involved to let ME know ASAP o Agreed to add to Website. 	ALL
7.2	<p><u>Town Hall Plaque</u> CA reported that the information will be posted on Google drive for all to comment on.</p>	CA
7.3	<p><u>LBAP</u> CE reported that Sarah Simons is now leading the last stages of the LBAP and will be arranging a workshop with the SSTP Task & Finish group.</p> <p>CE to share LBAP with NB to be placed on google drive for all to comment on.</p> <p>On behalf of the Partnership Group, NE thanked CE and Amey for all the work done on this.</p>	CE
7.4	<p><u>Central Laboratory UoS</u> The above planning application has been approved by Planning, and one of the conditions is that the trees aren't removed until construction work is commenced.</p> <p>CE has had meetings with UoS and about the agreed compensation planting of street trees and 30 locations have been surveyed. The university had asked for a feasibility study of 25 of the locations around the proposed new building.</p>	CE & NB

		ACTION WHOM
	<p>Before the application went to committee, CK & NE had corresponded with the Green Councillors and the best outcomes were achieved under the circumstances. This demonstrates the strength of the Partnership and its ability to influence developments.</p> <p>NE informed the Partnership that he had drafted an email to send to the University on behalf of the Partnership to establish how to take this forward.</p> <p>On behalf of the Group, NE thanked all involved.</p>	
8.0	<u>Any Other Business</u>	
8.1	<p><u>Tree City of the World application</u> NB asked the Partnership Group for some final information before needing to submit the application before 31st January 2025.</p> <ul style="list-style-type: none"> • Tree planning data – DW agreed to send NBak the standard wording for this information. 	DW
8.2	<p><u>Local plan item (RWard)</u> On behalf of RW, CK asked for information and agreed that CK speak to RW re: local plan.</p>	CKing
8.3	<p><u>Site meeting – Eyre Street</u> ME agreed to arrange.</p>	ME
8.4	<p><u>Website</u> NRiv asked that Street Trees information be updated onto the SCC website.</p>	NE
8.5	<p><u>Ecclesall Road Tree</u> CK asked if there was any update? DW replied that this is work being undertaken by Yorkshire Water and the current understanding is that there may be delay.</p>	
9.0	<p>Date of next meeting Tuesday 18th February 2025 – 10.00 – 12.00 p.m. on teams.</p> <p>(Apologies from Amanda Preston and Rebecca Boyd)</p>	