

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting



Action notes of meeting held on Monday 23rd February 2026 At Sheffield Town Hall

Attendees	
Nathan Edwards	Chair of SSTP (NE)
Richard Eyre	Sheffield City Council (RE)
Rebecca Boyd	Sheffield City Council (RB)
Carl Ellison	Amey (CE)
Christine King	Street Tree Warden (CK)
Ben Cornelly	Sheffield City Council (BC)
Fraser Douglas	Sheffield Hallam University (FD)
Helen McIlroy	STAG (HM)
Isobel O'Leary	STAG (IO)
Catherine Nuttgens	SSTP (CN)
Nicola Dempsey	Sheffield Hallam University (ND)
Claire Duffield	Sheffield City Council (CD)
Nicky Rivers	Sheffield City Council (NR)
Ruth Nicholls	Manager SSTP (RN)
Additional Attendees	
Apologies	
Mohamed Edroos	Sheffield City Council (ME)
Camilla Allen	University of Sheffield (CA)
David Wain	Sheffield City Council (DW)

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Item No.	Notes & Action Description	Action Owner
1.0	<u>Welcome and apologies</u>	
	NE welcomed everyone to the meeting and thanked them for attending. All attendees introduced themselves.	
2.0	<u>Review of previous actions</u>	
2.1	Trees Outside Woodlands Bid –_SCC Parks Department placed a bid for this so the one from SSTP was removed. The bid was over subscribed but it showed how figures etc. need to be ready for any bids going forward.	
2.2	EON Meeting –_NE stated that he was no longer getting a response from them. He ask NR for advice, she suggested contacting the Case Officer.	NE
2.3	Sponsorship Opportunities –_RE stated that himself, RB, NE and CN had met on numerous occasions to take this forward. A basic pitch deck is currently being put together which can be then tailored to which companies they are meeting with. A miro board has also been developed for this. NE to share the link. A discussion was then held regarding this.	NE
2.4	BNG –_NR reported that an update was given in December, she has some notes on this which she will share with the partnership.	NR
2.5	Malmo Model for Sheffield –_NE reported that he had received no further contact from Henrik but would keep trying. CK is to prepare the data required when it is known how it needs to be presented.	NE & CK
2.6	Felling & Consultation Map –_All errors with the map have now been resolved and CE stated that it is now updating monthly. CK reported that the SSTP page on the council website needs looking at. It was agreed this would be looked at by CK, RB, RN and LW.	CK, RB, RN & LW
2.7	Western Road (BT Issue) –_CE reported that BT want nothing further to do with this. The site is safe but solutions need to be found. CE is looking at this but can't give a timeline at present.	CE
2.8	Bristol Tree Replacement Model -_ CD and RE are to seek clarification on this.	CD & RE

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3.0	<u>Sub Group Updates</u>	
3.1	Planting Subgroup - • ND reported that CN is waiting for the right time to apply for funding. • CK suggested that a plan be put together and when funding is available see if that fits with what is planned as sometimes the turnaround is very quick on bids and doesn't leave time for consultation etc. • The group is also looking at planting in Darnall. • NE gave a short update on Woodseats planting including all the issues faced. NR suggested that this would be worth communicating with people. RN is to organise this. Management and 3rd Party Claims – • CD reported that the consultation for Airstreet Redwood consultation will be live soon. She asked for the Partnership to reply by Friday 27th at 5pm. NE stated that it was important that the 5 working day turnaround was adhered to. • CE reported that the Castle Gate tree had now been removed and replanted. • CE gave an update on planting. He also reported that AMEY needs to review it's prices on community planting as at present they lose money on this. • The LBAP will be back with SCC by Monday • AMEY are also looking to recruit an apprentice. CE to share the advert with the partnership. Data Gathering, Monitoring & Evaluation – • CK shared with the group the plans for the 2025 Annual Report – this will be an overview of the last 5 years and the information would be pulled from the previous reports. IO asked where all the other Annual reports can be found. RB informed her that they were all on the website and that she would send her the link to them. • NE explained that moving forward the way this is reported in future will change and could possible be written by each subgroup. RN is to discuss this further in her update. • Once the 2024 Annual report is complete RN is to share it with the full Partnership for them to share. SSTP Manager Update: • RN reported that the 2024 Annual Report was in its final stages with a meeting being held that afternoon to discuss the final minor amendments.	RN CE RB RN

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	• Moving forward an online form will be created for the working groups to be completed in each meeting which then can be collated to help form the Annual Reports. • The Tree Cities of the World application has now been submitted RN thanked everyone for their support in putting this together. • RN informed the group that Social Media would be up and running once they had the go ahead to use the logo's etc from Anna. She thanked those who had completed the form she had sent out for input on this. She informed the group they would be starting with Instagram and LinkedIn. SSTP Strategic Project Lead Update: • CN gave an update on 3-30-300 Baseline mapping. • She informed the group of some planting which had taken place at Mather Road which she had recently attended. • CN then went on to talk about funding possibilities including possible school links, Corporate sponsorship through SCC but reported that currently there was no government funding. • CN asked the partnership if anyone could attend the Trees Together event which is taking place on 23rd April. • CN then stated that an "Urban Tree Festival" needs to take place for next years Tree Cities of the World application. This was discussed at length. NE explained that it is a city wide application not the responsibility of SSTP. Organising past events has used too much of the SSTP Manager's time and therefore things have slipped in the past. It was agreed that NE CN would put a proposal together to put to the partnership.	NE
4.0	<u>Project Lead – Review from Away Day and next steps</u>	
	CN gave a presentation on the outcomes from the workshops on the last away day and her thoughts on the strategy refresh. This was a summary of the report distributed to the partnership before the meeting. This included: • What the SSTP provides • What worked well • What needs to improve • Possible Strategy Framework • Possible revised working groups. The findings were discussed in detail. CN is to go away and divide the priorities between to proposed new working groups and see if they work together or if there are any shortfalls.	CN

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	NE stated that comments had been received from STAG on the report which was circulated and asked any further comments from anyone else in the partnership be submitted by Friday 13 th March. Once comments have been received the strategy can then be worked on in depth.	ALL
5.0	<u>Community Planting</u>	
	Due to lack of time within the meeting NE will send a follow-up email regarding this.	NE
6.0	<u>Street Tree Warden Leadership</u>	
	Due to lack of time within the meeting NE will send a follow-up email regarding this.	NE
7.0	<u>Any Other Business</u>	
7.1	<u>WhatsApp Group</u> CN suggested that a WhatsApp community be created for all the tree organisations within Sheffield.	
7.2	IO informed the group that STAG had organised some funds for some planting in Low Edges.	
8.0	Date of next meeting 19th May 2026 –10.00 a.m. – 12.00 p.m. Town Hall	

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Actions from the meeting:

Action	Action Owner
NE to contact case officer for EON to try and organise a meeting.	NE
NE to share the link for the Sponsorship Opportunity Miro board.	NE
NR to share her notes from BNG Update.	NR
NE to try and re-engage contact with Henrik re the Malmo Model. CK is to prepare the data for when required.	NE & CK
CK, RB, RN & LW to look at the errors on the SSTP page on the council website.	CK, RB, RN & LW
BT Issue on Western Road – CE looking for a solution.	CE
Bristol Tree Replacement Model – CD & RE to seek clarification.	CD & RE
RN to create a brief for the issues faced with the Woodseats Planting.	RN
CE to share advert for apprentice opportunity with the partnership.	CE
RB to send link to IO for past Annual Reports.	RB
RN to share the 2024 Annual Report with the partnership when it is finalised.	RN
NE and CN to prepare a proposal for Annual Tree Event.	NE & CN
CN to divide the strategy priorities between the proposed new working groups to see if they work together and to see if there are any shortfalls.	CN
NE invited comments on the notes CN had produced from her findings from the last Away Day. These are to be submitted by 13 th March 2026.	ALL
Community Planting – NE to send follow-up email.	NE
Street Tree Warden Leadership – NE to send follow-up email.	NE