

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting



Action notes of meeting held on Tuesday 2nd June 2026 At Sheffield University

Attendees	
Nathan Edwards	Chair of SSTP (NE)
Richard Eyre	Sheffield City Council (RE)
Rebecca Boyd	Sheffield City Council (RB)
Carl Ellison	Amey (CE)
Christine King	Street Tree Warden (CK)
Mohamed Edroos	Sheffield City Council (ME)
Fraser Douglas	Sheffield Hallam University (FD)
Helen McIlroy	STAG (HM)
Isobel O'Leary	STAG (IO)
Catherine Nuttgens	SSTP (CN)
Camilla Allen	University of Sheffield (CA)
David Wain	Sheffield City Council (DW)
Nicky Rivers	Sheffield City Council (NR)
Ruth Nicholls	Manager SSTP (RN)
Jason Gallagher	Street Tree Warden (JG)
Susan Davidson	Sheffield and Rotherham Wildlife Trust
Additional Attendees	
Apologies	
Nicola Dempsey	

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Item No.	Notes & Action Description	Action Owner
1.0	<u>Welcome and apologies</u>	
	NE welcomed everyone to the meeting and thanked them for attending. All attendees introduced themselves.	
2.0	<u>Review of previous actions</u>	
2.1	EON Meeting – Application has now been submitted. EON consultants not taken up opportunity to discuss further with SSTP. NE to contact	NE
2.2	planning to determine outcome / opportunity for conditions	
2.3	Malmo Model for Sheffield – This is being explored in terms of data formatting and gaps. NE / ND to continue to follow up with Henrik Sjoman	NE
	SSTP Page on council website – RN & RB to investigate this	
	Bristol Tree Replacement Model - ME reported that he had shared the paper with the planning department which brought up significant comments which he now to needs to explore further with the Legal Department. CN is to invite responses from other local authority tree offices to share their experiences in terms of the balance of BTR, BNG and CAVAT. Post meeting note – SSTP to consider a Sheffield standard which addresses the short comings of the Bristol Standard – explore through the Strategy Refresh.	ME / NE
	All other previous actions have been completed.	
3.0	<u>Subgroup Comments & Questions</u>	
3.1	NE asked if there were any questions from the reports submitted by the Subgroups. Non were raised.	
3.2	CE gave an update from the community planting meeting held at Ameys's offices in May. He reported that after a discussion it was agreed that all community planting should be channelled through the Trees for Streets platform – i.e. one process to be used by everyone. He stated that the SSTP was aware that there had been a number of issues with Trees for Streets in the past but that there had been a change in management, so was hopeful that these would be overcome/ would be rectified. With regards to pricing AMEY are committed to providing community planting at cost but due to rising costs they have been running at a loss for a long time so costs will need to be increased to include the price of the tree.	

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting

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	CE did state that if people are funding a large batch of trees, they can still speak to AMEY direct, but it will still need to be put through Trees for Streets for payment.	
3.3	NR stated that a discussion needs to be had regarding how the Palette comes into the tree decision and what choices are going on to the website. CR stated that this should be a long-term discussion as people don't want to be turned away due to choices.	
3.4	IO asked if people are putting funding bids together if they can get a price. CE stated they could. She also stated that she didn't understand why these still needed to go through Trees for Streets. DW stated it is about having one process for everyone to use. It also means there are no clashes with any other projects.	
3.5	IO also stated that the rise in costs may prohibit individuals and groups from purchasing. NE noted that this remains a priority for the Partnership – how to reduce costs.	ALL
3.6	SD asked if there could be an option for people to buy a small levee to go towards the upkeep.	
3.7	<u>Planting Sub group:</u> NE reported that Nicola Dempsy is unwell and is having to take a step back for the time being. DF has kindly agreed to take over. RN & DF to confer that the current meeting dates work. Post meeting note Isabel O'Leary has kindly agreed to co-chair the planting subgroup with Douglas – thank you.	RN / DF / IO
3.8	DW suggested JG get in touch to discuss Trees for Streets tree watering champions which is available through them.	DW / JG
3.9	<u>Street Tree Wardens Sub group:</u> Nathan welcomed JG to the group as the new lead for the Tree Wardens. JG stated that the wardens are looking into taking on a broader role which will hopefully make it more attractive to people.	
3.10	RB stated that she would put him into contact with Dan Whittiker as he is holding a volunteer celebration in July which we have attended previously for recruiting volunteers and it would be good to have a stand there again.	RB
3.11	<u>Management Sub group:</u> CE informed the group that the Chelsea Elm is planned to be felled w/c 15 th June 2026. All information on this has been communicated widely.	

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting

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3.12	HM asked if there was going to be a plaque. DW stated that a safe place for this needs to be located. DW / CE to discuss and confirm.	DW / CE
3.13	NE asked that any comms be sent to RN.	
4.0	<u>Strategy Review</u>	
4.1	CN gave a presentation on the work she had been carrying out on the Strategy Refresh so far. She is currently working on its structure and how it will work. She wants to make sure that it has a clear vision and tangible targets.	CN
4.2	CN is going to meet with the subgroups individually over the next 2 months to get an update and their input. CN proposed the working groups would change to the following: • Management & Maintenance • Data & Evaluation • Planting & Biodiversity • Tree Wardens & Communities • Resources & Governance	
4.3	NR asked if Resources & Governance would not be done by the full partnership. NE stated that he considered that a small group is required to work through the details of constituting the partnership and seeking funding opportunities but normal day to day running / questions about priorities etc would still be the responsibility of the full partnership.	
4.4	NE also presented a Miro board which explained the thinking behind what had been presented. MIRO available for viewing by request to NE.	
4.5	CN went on to say that targets should be achievable.	
4.6	DW suggested that specific maintenance requirements be included. There are lots of best practice operations undertaken in Sheffield, however, there is no council policy that enforces the importance / need for these operations to be undertaken / maintained. DW suggested that the new strategy will be taken to committee, and that it will be used to develop Council policy around operations – do' and don't's etc.	DW to confirm
4.7	NR asked what the timeline was for the strategy refresh. CN stated the draft would be done by end of September.	CN

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting

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4.8 4.9	RB informed the group that committee has asked to see something in November. NR suggested that with the number of changes in the committee there should be some introductory slides giving a brief background.	
6.0	<u>Update Catherine Nuttgens</u>	
6.1	Catherine presented an update which included the following: • Events • Engagement • Funding • Mapping & Malmo See attached presentation	SD & DW
6.2	With regards to funding IO asked if there was anything available from the National Rail Tree Funding Grant. CN stated that she didn't think so but would have a look into it.	
6.3	DW stated that he had a couple of meetings with Veola who are very interested in funding, but it needs to be community led. NE suggested talking with SD.	
7.0	<u>Partnership Manager Update</u>	
7.1	RN informed the group that social media was now up and running and asked again that if anyone had anything that could be shared on those channels to send it across.	ALL
7.2	There was a slight delay with email marketing as RN needs access to the DNS records for the website which has been tricky, but we now have the correct contact and hopefully will be sorted soon.	
7.3	SharePoint is now set out how it should be. We need everyone who hasn't got and council or a .org email address to be allocated a partnership email so RN is looking at the most cost efficient way of doing this.	RN
7.4	NE is to give RN access to the management of all the current emails.	NE
8.0	<u>Palette Update</u>	
8.1	Nathan shared a MIRO board setting out how the palette had been planned to work. A link to this board is available by request.	

Sheffield Street Tree Partnership (SSTP) Quarterly Meeting

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8.2	The palette team had sourced all available open source mapping and had matched map layers to tabulated species attributes. Species are currently taken from Hilliers stock list so that availability has been factored in. Over time other species can be added as they become available to the market. Tabulated species have a few data gaps that need to be filled.	ALL
8.3	Some potential test sites had been identified. NE would like to ask as a post meeting note that if anyone has particular thoughts over test sites, please contact the palette team for consideration.	
8.4	The palette has been delayed a little with Nicola off sick but is nearing the point that it could start to be tested.	
9.0	Chair & Vice Chair	
9.1	NE informed the group that at the end of the summer he would be stepping down as Chair of the partnership. He stated that he would stay as chair of CIP until that was completed and he wanted to see the Palette through. He suggested that Jill Edmonson step into the role as chair along with a vice chair for the day to day running who he suggests should be Camilla Allen.	
9.2	All thanked NE for all he had done over the last 5 years. Post meeting note – a vote was circulated concerning the appointment of Jill Edmondson and Camilla to the roles of chair and vice chair. This was unanimously agreed. Jill will be invited to the next Partnership meeting in July	
	Date of next meeting 21st July 2026 –10.00 a.m. – 12.00 p.m. Ameys Offices	

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Actions from the meeting:

Action	Action Owner
SSTP Page on council website – RN & RB to investigate this	RN & RB
CN is to invite responses from other local authority tree offices to share their experiences in terms of the balance of BTR, BNG and CAVAT. Re Bristol Street Model – with the view to informing a potential 'Sheffield Model'.	CN
RN / DF and IO to discuss the current meeting dates work for Planting Sub-Group	RN & DF
JG to discuss with DW the Trees for Streets - watering champions available through them. Is this something that the Street Tree Wardens would embrace?	JG
RB to put JG in contact with Dan Whittiker	RB
CN to meet with the working groups individually over the next 2 months	CN
Strategy be ready for committee by November	CN
Introductory slides for committee to be part of deliverables for the strategy	RB / CN
National Rail Tree Funding Grant – CN to look into this and advise	CN
DW to speak to SD re Veola funding opportunities	DW & SD
Any news etc suitable for social media to be sent to RN	ALL
Additional email addresses and access to share point to be sorted out	RN
RN needs access to management of current email addresses	NE
If anyone has any test sites, they would be interested in for the palette to let NE know	ALL